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Purchase To Pay Process Flow (Representative Work Flow)

	USER	CLIENT	eOP
Information Flow	User Informs the eOP Procurement Specialist about requirement	*eOP-Client Software Tool*	eOP provides commercial information for requests of non-catalog items
	Requestor logs into ERP system: • Places PO for catalog items • Places PO for non-catalog items (with all required attachments provided by eOP)	Verification and approval of request	ERP Purchase Order
		Evaluation and audit of procurement activity	Regular MIS reports as per Client's specifications
Payment Flow	User/Designated recipient acknowledge receipt of goods on eOP Delivery Challan		Delivery of Goods from eOP Warehouses
Product Flow		Payment after 30 days from date of delivery	PO-based invoicing (Delivery Note cum Invoice)